



## AMERICAN NRI COLLEGE OF NURSING

(Affiliated to Dr. NTR UHS, Vijayawada, A.P)

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### MEETING MINUTES OF FACULTY/STAFF GRIEVANCE AND REDRESSAL COMMITTEE

Faculty/staff Grievance and redressal committee meeting was held on 08.01.2018 at 2pm in Principal office, ANRICON.

Mrs.Sasi Karuna Kumari, Chairman, welcomed all the members and then the meeting started by taking the items of the agenda.

#### Agenda for the meeting:-

1. Previous minutes of meeting was read out and confirmed.
2. Review of various incentives distributed among faculty
3. Special permission for holiday
4. Another point with the permission of the chair

#### Members Present

| s.no | Faculty name           | Designation in committee |
|------|------------------------|--------------------------|
| 1    | Mrs.Sasi Karuna Kumari | Chairman                 |
| 2    | Ms.Bhavani             | Secretary                |
| 3    | Ms.Indu Kumari         | Members                  |

#### Resolutions:-

| Agenda Point | Resolutions  | Responsible person | Target date | Remarks |
|--------------|--|--------------------|-------------|---------|
| 1.           | The previous meeting points which were discussed are completed and verified. | ---                | ---         | ---     |
| 2            | Review of various incentives distributed among faculty                       | Mrs.Sarita         | 20.01.2018  | --      |
| 3            | Special permission can be availed by faculty for vacation                    | Ms.Pavani          | 03.02.2018  | --      |

  
Signature of the Committee coordinator

